

Date: 24 September 2009

TO: All members of the Executive  
FOR ATTENDANCE

All other councillors  
TO: FOR INFORMATION

Dear Sir/Madam

Your attendance is requested at a meeting of the **EXECUTIVE** to be held in the **GUILDHALL, ABINGDON** on **FRIDAY, 2ND OCTOBER, 2009** at **3.30 PM**.

Yours faithfully



Margaret Reed  
Head of Legal and Democratic Services

Members are reminded of the provisions contained in the Code of Conduct adopted on 30 September 2007 and Standing Order 34 regarding the declaration of Personal and Prejudicial Interests.

## **A G E N D A**

A large print version of this agenda is available. In addition any background papers referred to may be inspected by prior arrangement. Contact Carole Nicholl, Democratic Services Manager, on telephone number (01235) 540305 / [carole.nicholl@whitehorsedc.gov.uk](mailto:carole.nicholl@whitehorsedc.gov.uk).

Please note that this meeting will be held in a wheelchair accessible venue. If you would like to attend and have any special access requirements, please let the Democratic Services Officers know beforehand and they will do their very best to meet your requirements.

Open to the Public including the Press

Map and Vision

(Page 5)

A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is [http://www.whitehorsedc.gov.uk/transport/car\\_parking/default.asp](http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp)

The Council's Vision is to build and safeguard a fair, open and compassionate community.

**STANDING ITEMS**

1. **Apologies for Absence**

To receive apologies for absence.

2. **Minutes**

To adopt and sign as a correct record the minutes of the Executive meeting held on 7 August 2009 (previously circulated).

3. **Declarations of Interest**

To receive any declarations of Personal or Personal and Prejudicial Interests in respect of items on the agenda for this meeting.

Any Member with a personal interest or a personal and prejudicial interest in accordance with the provisions of the Code of Conduct, in any matter to be considered at a meeting, must declare the existence and nature of that interest as soon as the interest becomes apparent in accordance with the provisions of the Code.

When a Member declares a personal and prejudicial interest he shall also state if he has a dispensation from the Standards Committee entitling him/her to speak, or speak and vote on the matter concerned.

Where any Member has declared a personal and prejudicial interest he shall withdraw from the room while the matter is under consideration unless

- (a) his/her disability to speak, or speak and vote on the matter has been removed by a dispensation granted by the Standards Committee, or
- (b) members of the public are allowed to make representations, give evidence or answer questions about the matter by statutory right or otherwise. If that is the case, the Member can also attend the meeting for that purpose. However, the Member must immediately leave the room once he/she has finished; or when the meeting decides he/she has finished whichever is the earlier and in any event the Member must leave the room for the duration of the debate on the item in which he/she has a personal and prejudicial interest.

4. **Urgent Business and Chair's Announcements**

To receive notification of any matters which the Chair determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the Chair.

5. **Statements and Petitions from the Public Under Standing Order 32**

Any statements and/or petitions from the public under Standing Order 32 will be made or presented at the meeting.

6. **Questions from the Public Under Standing Order 32**

Any questions from members of the public under Standing Order 32 will be asked at the meeting.

7. **Financial Monitoring**

(Pages 6 - 12)

Appended to the agenda is a schedule of requests for virements. Table 1 sets out virement requests for approval by the Executive. Table 2 sets out virements approved under delegated authority by the Strategic Director.

Recommendation

*that the virements set out in table 1 of the agenda report be approved.*

**OTHER MATTERS**

8. **Community Grants**

(Pages 13 - 28)

To receive and consider report 50/09 of the Head of Corporate Strategy.

9. **Performance Monitoring Report: April to June 2009**

(Pages 29 - 46)

To receive and consider report 51/09 of the Head of HR, IT and Customer Services.

10. **Tender Evaluation Policy**

(Pages 47 - 56)

To receive and consider report 52/09 of the Head of HR, IT and Customer Services.

11. **Safeguarding Children and Vulnerable Adults Policy**

(Pages 57 - 96)

To receive and consider report 53/09 of the Head of Corporate Strategy.

12. **Exclusion of the Public, including the Press**

The Chair to move that in accordance with Section 100A(4) of the Local Government Act 1972, the public, including the press, be excluded from the remainder of the meeting to prevent the disclosure to them of exempt information, as defined in Section 100(I) and Part 1 of Schedule 12A, as amended, to the Act when the following items are considered:-

- Item 13 Restructuring the Council's Direct Service Organisation  
*(Category 2 - Information which is likely to reveal the identity of any individual.)*  
*(Category 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information.)*

**EXEMPT INFORMATION UNDER SECTION 100A(4) OF THE LOCAL GOVERNMENT ACT 1972**

**KEY DECISIONS**

13. **Restructuring the Council's Direct Service Organisation**

To receive and consider report 54/09 of the Head of Commercial Services. **REPORT TO FOLLOW**